

**NEW ZEALAND GEOGRAPHICAL SOCIETY  
(INCORPORATED)**

# **Seventieth Annual Report**



Report for the period  
January 1 to December 31 2013

# **NEW ZEALAND GEOGRAPHICAL SOCIETY INC**

## **ANNUAL ACCOUNTS**

### **AS AT 31 DECEMBER 2013**

<b>Date Incorporated:</b>	<b>6 November 1944</b>
<b>Registration number:</b>	<b>215847</b>
<b>Objectives:</b>	<b>To promote and stimulate the study of Geography within New Zealand</b>
<b>Charities Commission registration number:</b>	<b>CC44394</b>
<b>Address:</b>	<b>C/- School of People, Environment and Planning Massey University Private Bag 11 222 Palmerston North 4442</b>
<b>Officers:</b>	<b>President: Dr Ann Pomeroy Treasurer: Dr David Hayward Secretary: Dr Maria Borovnik Trustee: Professor Michael Roche</b>
<b>Bankers:</b>	<b>Bank of New Zealand</b>
<b>Auditor:</b>	<b>Nihal Jayawickrama</b>

# REPORT OF THE PRESIDENT FOR 2013

## Constitutional Changes

The changes to our membership structure which was passed at the 2012 Annual General Meeting became fully operational during 2013. The key change has been the addition of Fellows status which is offered to senior members who have contributed strongly to the discipline and/or the Society/Board of Geography Teachers. While this had a slow start in 2013 we hope the scheme will 'take off' during 2014. The Postgraduate Network which is now recognised in the constitution is working well, but research groups have yet to be formed.

## Awards

The awards offered in 2013 attracted some excellent nominations. We were very pleased to make the following awards:

- **Distinguished New Zealand Geographer Award (and Medal)**
  - Professor Robert Miller Kirk (nominated by the Canterbury Branch),
  - Professor Philip Morrison (nominated by Professor William A.V. Clark, University of California Los Angeles).
- **Distinguished Service Award**
  - Dr Juliana Mansvelt (nominated by the Manawatu Branch)
- **Honorary Life Membership Award**
  - Emeritus Professor Peter Holland (nominated by Professors Tony Binns and Etienne Nel of the Otago Branch)
- **President's Awards:**
  - **Best Master's Thesis:**
    - Jerram Paul Bateman (nominated by Professor Tony Binns, University of Otago)
    - Laura McKim (nominated by Professors Philip Morrison and Rewi Newnham, Victoria University of Wellington)
  - **Best Doctoral Thesis:**
    - Dr Sara Kindon (nominated by Professors Robyn Longhurst and Lynda Johnston, University of Waikato)
    - Dr Clare Robertson (nominated by Dr Ian Fuller and Professor Peter Kemp, Massey University)
  - **Emerging Researcher in Geography (in all educational settings)**
    - Dr Christopher Gomez (nominated by Professor Ross Barnett, University of Canterbury)
    - Dr Kevin Norton (nominated by A/Professor James Renwick, Victoria University of Wellington)
  - **Teaching in Geography (in all educational settings)**
    - Dr Mairead de Roiste (nominated by Philip Morrison, Victoria University of Wellington).

Two awards ceremonies were held: one in Wellington and one in Christchurch. Both were well attended. It was a wonderful opportunity for the geographical community, together with friends, family and former colleagues, to honour the awardees particularly the two Distinguished New Zealand Geographer Medals: Phil Morrison in Wellington and Bob Kirk in Christchurch.

### **Executive**

We are very grateful to all members of the Executive for their hard work in 2013. We are particularly conscious that some positions need review so that some of the more onerous roles can be split and new officers are appointed to the executive. One example is the proposed role of Membership Officer who would take responsibility for notifying members that their subscriptions need to be renewed and would issue the Fellows Certificates, and so on. We are particularly grateful to Maria Borovnik and her colleagues at Massey University who oversaw the transfer of Head Office functions to Palmerston North. We also want to acknowledge the continuing exceptional service of our Treasurer, David Hayward, who has had to deal with both the change in Head Office arrangements and the implementation of the new membership system.

The Board of Geography Teachers continues to be highly effective with Nick Page taking over from Susanne Baldwin as Chair and the team putting in solid hours to run the Olympiad, the Network magazine and other initiatives. The members of the Postgraduate Network have also worked hard behind the scenes to run webinars and provide perspectives on issues discussed at council. We would particularly like to thank Amanda Thomas, Mark Tadaki, Gail Hutchison, Gradon Diprose and Cherie Todd.

### **Branches**

It is a very pleasing to see the activity occurring at the local level with some of our Branches very active indeed. Otago membership has been boosted by, in addition to the more usual lecture series, the holding of 'research rambles' which have encouraged local geographers to meet the community to explore and share knowledge and experiences about particular sites.

The Wellington Branch has also undergone a revival with a new committee in place chaired by Marcela Palomino-Schalscha. We acknowledge and thank the great contribution to the branch over the years by Linda Singh and Helen Tobin.

**John Overton**, President 2012-2013

**Ann Pomeroy**, President 2014-2015

# **REPORT OF THE SECRETARY FOR 2013**

The focus of 2013 was to establish the new membership structure that was confirmed at the AGM in 2012, and to work on adjustments that had to follow these changes. The newly established NZGS email lists, and also collaboration with the Board to start the new NZBoGT email list became quite active and I have enjoyed my involvement with these as well as the increasing networking with geographers through these lists and have continued my usual tasks with arranging and taking minutes at meetings, liaising with Executive committee members, and collating awards nominations.

## **Executive**

In 2013 two new members have been welcomed to the Executive Committee: John Morgan as Liaison NZBoGT, and Harvey Perkins as incoming Vice President.

At the end of 2013, the Committee thanked John Overton for his enthusiastic and sincere engagement as President of the Society and welcomed Ann Pomeroy as incoming President. Best wishes to both John and Ann.

The Executive has also said farewell first to Cherie Todd and then to Amanda Thomas, who both worked enthusiastically in their roles as Postgraduate Representatives and have made significant contributions to the NZGS Postgraduate Network, webinars and the Conference in Napier in 2012. Amanda, who continued after Cherie left, has also been instrumental in alerting the Geographical community about the need for financial support for postgraduates and in establishing a postgraduate fund for the postgraduate network in support of the upcoming combined IAG/NZGS conference in Melbourne. The Executive has send their gratitude and very best wishes to Cherie and Amanda.

## **Access Grid meetings**

Executive meetings have continued every month. At the beginning of 2013 some problems with Access Grid support started to occur (which have continued in 2014 with the result that Access Grid meetings have now become video conference meetings). – Many thanks to Melanie Milicich, who has continued to be a strong support by working with the Executive in her ESocSci role to organise access grid meetings (and now video conference meetings).

## **Membership**

The Society has worked on establishing the new membership scheme which I have supported by liaising and communicating with the executive committee, branches and individual members throughout 2013, and by transferring new members to, and managing, the NZGS email lists.

## **NZBoGT**

A continuing good relationship has been experienced with the new President NZBoGT, Nick Page, who has been very committed to the Board and has been strongly involved with networking through the NZBoGT email lists, and sending outstanding Board Newsletters to the network. Many thanks also to Secretary NZBoGT, Jane Foster, who has been standing in for Nick on the Society's Executive meetings and has continued to be very committed to linking good communications between the Board and the Society.

## **Constitutional Changes and Position Descriptions**

Many thanks to Peter Holland for having started the important process of adjusting the Constitution to the new membership structure; and for the start he made with thinking about the changed position descriptions to have these formalised within a possible appendix of the constitution. Peter and Ann have continued working on these processes during the first months of 2014. – Peter has put an enormous energy into tidying up the constitutional document over the last few years and I am tremendously grateful for his consistent patience and eye for detail.

## **Thanks**

Special thanks to John Overton for his kind, consistent and committed work as President. Also thanks to the Executive Committee – it has been pleasant working with everyone and I look forward to continuing in 2014.

**Maria Borovnik**, Secretary

## **REPORT OF THE TREASURER FOR 2013**

I am pleased to present the annual accounts for 2013. The Society's financial situation continues to be sound but the continuing decline in membership remains a significant concern.

The first table on the following page reports the membership of the Society. This reveals a continuing decline in both individual and school memberships. This has been noted in previous Annual Reports and discussed at successive Council meetings. I anticipate that the situation will improve in 2014 owing to efforts to recruit members.

Tables containing the financial reports may be found from page 9 onwards with the Statement of Financial Performance and the Statements of Financial Position (assets and liabilities), followed by detailed Notes on these. For 2013 these summarise the accounts and activities for both the Head Office and the NZ Board of Geography Teachers. This follows a decision made at the 2013 Council meeting to combine these for accounting purposes. Separate bank accounts are maintained but the NZ BoGT is now funded according to its annual budget and there is no longer an artificial transfer of subscriptions.

The accounts for 2013 show a deficit of \$5,119.43. This may be explained largely through the decrease in both subscription income and earned interest. However, the notable decrease in both Income and Expenditures arises from the Executive's decision to treat the activities of the Science Olympiad as external to the Society's accounts. Details for the Science Olympiad are recorded on page 14. The Society supports this activity but the funds generated are not owned by the Society and this will be managed as a separate, self-funding activity.

The Society's expenditures have been kept in check in 2013 with significant reductions in some areas; for instance, the Maatangi whenua competitions. Overall, the financial position of the Society has changed little since 2012, as revealed by the statement of Assets and Liabilities. The notes that follow the tables should provide explanations for individual items.

### **Motion of thanks to the Auditor**

The accounts have been audited by the Society's Honorary Auditor, Nihal Jayawickrama, and his statement is included. I am grateful for his continued attention to the Society's accounts and will present a motion to the meeting that he be awarded an honorarium in recognition of this service.

### **Acknowledgements**

I would like to express my sincere gratitude to the Society's part-time Administrator, Toa Holani. Toa took over the role when the Head Office moved to Palmerston North and so 2013 was her first full year. Although at a distance from me in Auckland Toa is in frequent communication with me. I greatly appreciate her flexibility in responding to inquiries and requests, and to her commitment that often sees her undertaking Society business at unusual hours. The role is part-time and so I am often embarrassed to realise that she is undertaking incidental Society work even while at her other job, or in her private time! I feel that the Society is well-served by our Administrator who had no previous involvement with the Society or with geography.

Owing to my distance from the Head Office I am grateful for the oversight provided by our Trustee, Professor Michael Roche and Secretary, Dr Maria Borovnik.

**David Hayward**

Treasurer, New Zealand Geographical Society

## NEW ZEALAND GEOGRAPHICAL SOCIETY INC MEMBERSHIP

The total membership of the Society at 31 December 2013 as indicated below:

	2005	2006	20047	2008	2009	2010	2011	2012	2013
<b>Branches</b>									
Auckland	56	45	50	41	39	46	35	31	22
Canterbury	31	77	24	21	16	18	14	13	15
Manawatu	15	14	14	17	15	15	15	10	11
Otago	13	24	19	26	24	20	17	14	15
Waikato	33	76	34	25	26	22	22	14	15
Wellington	25	51	21	19	17	19	16	15	15
<b><i>NZ Members</i></b>	173	287	162	149	137	140	119	97	93
<b>NZ Schools</b>									
Auckland	64	58	62	65	51	56	51	48	44
Canterbury	39	37	39	33	34	27	29	31	27
Manawatu	25	28	28	36	31	25	29	20	23
Otago	26	26	24	28	24	20	21	17	18
Waikato	36	36	38	34	38	31	34	23	27
Wellington	31	29	37	33	31	24	23	26	14
<b><i>Total schools</i></b>	221	214	228	229	209	183	187	165	153
Teacher Members	36	25	32	30	0	2	1	8	
<b>Total for NZ</b>	430	526	422	408	346	325	307	270	246
Overseas Members	29	26	24	24	17	22	23	18	13
Life Fellows (formerly Honorary Life Members)	16	16	15	13	14	13	12	12	13
Editorial Board			5	4	4	3	4	4	4
<b>TOTAL</b>	475	568	466	449	381	363	346	304	259

Note: For 2013 the Life Fellows and Editorial Board are included also in the Branches above, and so not counted in the Total



# NEW ZEALAND GEOGRAPHICAL SOCIETY INC

## Statement of Financial Performance for 2013

2012	Account	2013	Notes
\$	<b>INCOME</b>	\$	
26,165.74	Subscriptions	20,275.35	1
117.24	Sales	288.00	
12,758.52	Royalties	0.00	2
0.00	Sponsorship Journal	0.00	
0.00	Other sponsorship	5,000.00	3
9,063.39	Conferences	0.00	
4,621.74	Maatangi whenua	3,260.87	4
0.00	BoGT Network advertising	0.00	
8,370.11	Interest on investments	5,306.81	5
60.20	Interest on bank accounts	34.97	
4,228.26	Olympiad	-	6
-	Credit card fees on subscriptions	76.87	
380.80	Overpayments	0.00	
<u>343.22</u>	Miscellaneous receipts	<u>465.00</u>	
<b>66,109.23</b>	<b>Total Income</b>	<b>34,707.87</b>	
	<b>EXPENDITURE</b>		
600.85	Rebates to branches	585.00	7
14,744.50	Cost of journals	4,832.39	2
55.87	Awards	732.73	8
871.30	NZGS Conferences	1,000.00	9
599.47	Web hosting	617.44	
6,592.63	Meetings & travel	4,144.22	
616.86	Royal Society subscription	1,252.00	10
41.91	Head office: Stationery, postage, printing	468.70	
12,086.76	Staffing (incl PAYE)	11,870.56	11
1,812.50	Insurance	1,942.26	
572.88	Bank and credit card fees	507.45	
2,500.00	Accountancy & Audit	2,500.00	
11,232.80	Maatangi Whenua Comp	2,108.64	4
-	Student competitions	1,643.65	3
3,101.02	BoGT Meetings	2,670.08	
346.61	Professional development	0.00	
696.00	SocCon	652.17	
750.00	Network Editor	2,000.00	12
355.00	Network printing	-	
378.24	BoGT Stationery, etc	-	
1,836.96	Olympiad	-	6
555.67	Refunds	300.00	
<u>1,050.49</u>	Miscellaneous payments	<u>0.00</u>	
<b>61,398.32</b>	<b>Total Expenditure</b>	<b>39,827.29</b>	
<b>4,710.91</b>	<b>Excess of Income over Expenditure</b>	<b>-5,119.43</b>	13

# NEW ZEALAND GEOGRAPHICAL SOCIETY INC

## Statement of Financial Position as at 31 December 2013

2012			2013	
\$	CURRENT ASSETS	\$	\$	Notes
	<b>Bank Accounts</b>			
3,130.60	BNZ Head Office Current Account	3,079.92		
109.59	BNZ NZBoGT Current Account	4,908.53		
793.81	BNZ Achiever Savings	0.52		
29.72	BNZ Rapid Save	67,659.77		
<u>162,070.13</u>	BNZ Term Investments	<u>85,417.06</u>		5
<b>166,133.85</b>	<b>Total Bank Accounts</b>		<b>161,065.80</b>	
	<b>Debtors</b>			
-	Outstanding subscriptions	-		
	IRD - GST	241.01		
	Unpaid Invoices			
-	<b>Total Debtors</b>		241.01	
	<b>Stocks</b>			
-	Books and journals	-		
-	Merchandise	-		
<u>-</u>	<b>Total Stocks</b>		-	
<b>166,133.85</b>	<b>Total Current Assets</b>		<b>161,306.81</b>	
	<b>FIXED ASSETS</b>			
<u>-</u>	Book Value of Fixed Assets	<u>-</u>		
0.00	<b>Total Fixed Assets</b>		-	
<b><u>166,133.85</u></b>	<b>TOTAL ASSETS</b>		<b><u>161,306.81</u></b>	

**NEW ZEALAND GEOGRAPHICAL SOCIETY INC**  
**Statement of Financial Position as at 31 December 2013**

<b>2012</b>		<b>2013</b>	
<b>\$</b>	<b>LIABILITIES</b>	<b>\$</b>	<b>\$</b>
			<b>Notes</b>
	<b>Current Liabilities</b>		
3,272.51	Subscriptions in advance	661.74	14
159.50	Rebates to Branches owed	-	
	Competition sponsorship	2,850.00	3
	IRD - GST		
1,222.39	Unpresented cheques - HO account	-	
243.80	Unpresented cheques - NZ BoGT acc	-	
-	Creditors	-	
<b>4,898.20</b>	<b>Total Current Liabilities</b>		<b>3,511.74</b>
	<b>Accumulated Funds from Undistributed Surpluses</b>		
	<i>Head Office (2012)</i>		
140,314.17	HO Opening Credit Balance at beginning of Year		
1,570.49	HO Excess of Income over Expenditure		
	<i>NZBoGT (2012)</i>		
17,647.71	NZBoGT Opening Credit Balance at beginning of Year		
1,703.27	NZBoGT Excess of Income over Expenditure		
	<i>NZGS (2013)</i>		
	Opening Credit Balance at beginning of 2013	161,235.65	
	<b>Excess of Income over Expenditure 2013</b>	<b>(5,119.43)</b>	
<b>161,235.65</b>	<b>Total Accumulated Funds</b>		<b>156,116.22</b>
<b><u>166,133.85</u></b>	<b>TOTAL LIABILITIES</b>		<b><u>159,627.96</u></b>

## **Notes to the NZGS Accounts For the year ended 31 December 2013**

The figures given in the Statement of Financial Performance for 2013 combines the activities of both the Head Office and NZBoGT bank accounts. The figures are exclusive of GST. The following Notes relate to the Statements of Financial Performance and of Financial Position for 2013.

- 1 The total income from individual and school subscriptions for 2013 was \$20,275.35. This figure includes the BoGT share as well as the rebates for Branches.

The Council meeting of 18 May 2013 resolved to fund the NZBoGT activities by an annual budget allocation. This replaced the former funding based upon a proportion of School subscriptions, and is intended to provide more certainty to the NZBoGT's finances. Owing to this change the income from subscriptions is no longer separated into Head Office and NZBoGT parts.

2. The Society received a Royalty payment of \$9,959.70 from Wiley-Blackwell for the production and sales of the *New Zealand Geographer*. From 2013 this was used to offset the cost of the journal, which totaled \$14,792.09: \$14,000 being the contracted cost for 400 journal subscriptions and \$792.09 being the cost of the electronic editing system. Owing to this the accounts show no nett income for Royalties in 2013 and a nett payment of \$4,832.39.
3. The Society received sponsorship of \$5,000 from Dr Ann Pomeroy and CSAFE (Otago University) for Years 10-13 student research competitions. Awards were made in 2013 totaling \$1,550. \$600 will be retained by the Society as an administration cost and the balance of \$2,850 will be allocated to prizes in 2014.
4. The Maatangi whenua competition entry fees were \$3,260.87 in 2013, which covered the costs of running the competition, which were \$2,108.64.
5. At 31 December 2013 the Society had one Term Deposit. This is nominally shared between the Society at large and the Board of Geography Teachers on a 0.84/0.16 basis. The deposit (including accrued interest) totaled \$85,417.06. The shares between the two accounts at 31 December 2013 (including accrued interest to that date) were:

a) Head Office	\$71,750.33
b) NZBoGT	\$13,666.73

Upon the maturity of the Society's second term investment in October 2013 the principle and accumulated interest were transferred to a savings account.

Total interest earned in 2013 was \$5,306.81.

6. The activities of the Science Olympiad are self-funding and separate from those of the Society and NZBoGT. The Council Executive has resolved that the Society does not own the funds raised for the annual Science Olympiads and from 2013 these will be reported separately.
7. The rebates to branches paid in 2013 amounted to \$585.00.
8. The Society spent \$732.73 on the purchase of medals.

9. \$1,000 was owed to the conference organizing committee for the biennial conference held in December 2012.
10. The NZGS is a Constituent Organisation of the Royal Society of New Zealand. The subscription cost for 2013 was \$1,252.00 and is based upon each CO's membership.
11. The costs for staffing in 2013 was \$11,870.56. This includes wages for the Administrator and PAYE payments.
12. The honorarium paid to the editor of the BOGT's 'Network' newsletter was increased to \$2,000.
13. The Society incurred a deficit of \$5,119.43 in 2013.
14. Subscriptions received since 1 October 2013 are generally treated as for membership in 2014 and so reported as a liability.

**Notes to the Statement of NZBoGT's Science Olympiad  
For the year ended 31 December 2013**

The activities of the Science Olympiad are self-funding and separate from those of the Society and NZBoGT. The Council Executive has resolved that the Society does not own the funds raised for the annual Science Olympiads and from 2013 these will be reported separately. The figures given are exclusive of GST.

<b>SCIENCE OLYMPIAD 2013</b>	<b>2013</b>	<b>Notes</b>
<b>RECEIPTS</b>	\$	
RSNZ Grant	12,109.33	1
Student contributions	14,870.00	
<u>Miscellaneous receipts</u>	-	
<b>Total Income</b>	<b>26,979.33</b>	
<b>EXPENDITURE</b>		
Training	3,804.13	
Registration	2,744.50	
Transport	12,150.69	
Expenses at iGeo 2013	<u>5,180.87</u>	
<b>Total Expenditure</b>	<b>23,880.19</b>	
<b>Balance</b>	<b>3,099.14</b>	

Notes

- 1 The Royal Society of New Zealand awarded grants totaling \$12,109.33 to support the participation of the students in the Science Olympiad at the Japan iGeo in 2013.

# NEW ZEALAND GEOGRAPHICAL SOCIETY INC.

16 September 2014

**The Members**

**New Zealand Geographical Society Inc.  
C/- School of People, Environment and Planning  
Massey University  
Private Bag 11222  
Palmerston North 4442**

## **Audit of the New Zealand Geographical Society Inc. for the financial year ended 31 December 2013**

**I have completed the audit of the Annual Accounts consisting of the Head Office, Account Statement of Financial Performance for 2013 and New Zealand Board of Geography Teachers Science Olympiad for the year ended 31 December 2013, Statement of Financial Position as at 31 December 2013 and Notes to the Financial Statements of the New Zealand Geographical Society. This information is stated in accordance with the Accounting Policies set out in the attached Notes on Accounts.**

**The audit included a complete examination of evidence relevant to the amounts in the Financial Statements. It also includes assessing:**

- **The Internal Controls**
- **The Receipts and Payments Cash Books**
- **The Bank Statements and Reconciliation of Balances**
- **The Assets and Liabilities**

**I have conducted the audit in accordance with generally accepted auditing standards in New Zealand.**

**In my opinion the Financial Statements of the New Zealand Geographical Society:**

- **Comply with New Zealand generally accepted accounting practice;**
- **Give a true and fair view of:**
  - **The financial position as at 31 December 2013**
  - **The results of its operations and cashflows for the year ended on that date.**

**In forming my opinion, I also evaluated the overall adequacy of the presentation of information in the financial statements.**



**Nihal Jayawickrama  
Honorary Auditor**