

**NEW ZEALAND GEOGRAPHICAL SOCIETY
(INCORPORATED)**

Seventy-fourth Annual Report



Report for the period
January 1 to December 31 2017

NEW ZEALAND GEOGRAPHICAL SOCIETY INC

ANNUAL ACCOUNTS

AS AT 31 DECEMBER 2017

Date Incorporated:	6 November 1944
Registration number:	215847
Objectives:	To promote and stimulate the study of Geography within New Zealand
Charities Commission registration number:	CC44394
Address:	C/- School of People, Environment and Planning Massey University Private Bag 11 222 Palmerston North 4442
Officers:	President: Emeritus Professor Harvey Perkins Treasurer: Dr David Hayward Secretary: Dr Maria Borovnik Trustee: Professor Michael Roche
Bankers:	Bank of New Zealand
Auditor:	Audit Professionals, Dunedin, NZ

REPORT OF THE PRESIDENT FOR 2017

Conference

During 2017, organisation of the biennial conference of the Society to be held jointly with the Institute of Australian Geographers in 2018 began in earnest. The conference will be hosted by the School of Environment at the University of Auckland and focused on the theme: 'Creative Conversations, Constructive Connections'. The dates for the conference are 11-14 July 2018.

New Zealand Geographer

The journal continued to be an important element of the Society's activities. The year began with the *New Zealand Geographer* safe in the hands of Managing Editor and Chair of the Editorial Board Professor Etienne Nel and the established editorial team. After the Annual General Meeting in October Professor Nel stepped down at which time Associate Professor Juliana Mansvelt took up the role of Managing Editor, and Associate Professor Nicholas Lewis assumed the Chair of the Editorial Board. In addition, Dr Francis Collins took up the role of Human Geography Editor, and Associate Professor Nicolas Cullen become Physical Geography Editor.

Research and Study Groups

The Society currently has three Research and Study Groups.

In 2017 the *Mobilities in Geography Research and Study Group* produced a Special Issue of the *New Zealand Geographer* (Mobilities and Transformation, Volume 73 (2), 2017) that showcased the range of NZ geography research in this area. Members also contributed to the 7th Mobilities Symposium, held at Massey University's Albany campus. The network has liaised closely with the eSocSci Mobilities in Aotearoa New Zealand network.

After a successful themed section in the *New Zealand Geographer* (Volume 72 (3), 2016), in 2017 the *Women and Gender Geographies Research and Study Group* held regular workshops and video conference meetings, and an annual symposium in February 2017 in Auckland. The Group is also closely linked with its eSocSci equivalent *Women and Gender Geographies Research Network*.

The *Rural Geographies Research and Study Group* is in the early stages of development and had its first meeting in February 2017.

Annual General Meeting and Awards

The 2017 Annual General Meeting and awards ceremony was hosted by the Otago Branch of the Society at the University of Otago. Thanks to the Branch Executive (supported by Secretary, Dr Maria Borovnik) for organising such a successful event.

LIST OF NZGS AWARDEES 2017

Distinguished New Zealand Geographer Award: Associate Professor Lex Chalmers (University of Waikato) and Professor Patrick A. Hesp (Flinders University).

Distinguished Service Award: Anna Susan Michelle Wilson (Wellington East Girls College, NZGS).

President's Award for Best Master's Thesis: Kirsten Anne-Marie Vavasour (University of Canterbury).

President's Award for Best Doctoral Thesis: Dr Gillian Elliot (University of Otago) and Dr Simon Vale (Massey University).

President's Award for Emerging Researcher in Geography: Dr Kelly Dombroski (University of Canterbury).

Membership

Membership Officer (Dr Karen Fisher), supported by Treasurer (Dr David Hayward), Administrator (Toa Holani) and Information Officer (Dr Matthew Henry), continued to improve our membership records and systems throughout the year. This proved a challenging task but significant improvements were made. Despite this, membership of the Society remains a concern with numbers being less than ideal.

Publicity

Information Officer, Dr Matthew Henry, responding to perceived problems with the Society's website oversaw its updating in the early part of 2017. This work included the development of a membership module on the website aimed at allowing members to pay their subscriptions by credit card and allowing the Membership Officer and Treasurer to have improved access to data on membership. The Information Officer, with the help of the Secretary, also took over responsibility for the production of the Executive Newsletters.

International and Statutory Agency Links

Professor Michael Roche continued to represent the Society in the work of the International Geographical Union (IGU). This work, along with New Zealand participation in the IGU International Geography Olympiad, a competition for 16- to 19-year old geography students from all over the world, is supported financially by the Royal Society of New Zealand (RSNZ).

Professor Roche also continued the Society's representation on the New Zealand Geographic Board.

In 2017 the Royal Society of New Zealand continued to hold meetings of its constituent member organisations at which Vice President Professor Lynda Johnston represented the Society. These meetings give the Society's Executive members the opportunity to contribute to the deliberations of the Royal Society and to understand better the challenges being faced by other New Zealand scholarly organisations.

Early Career Researcher Network (ECRN)

During 2017 the ECRN replaced the Postgraduate Network thus extending its role in the support of both postgraduate researchers and new and emerging post-PhD researchers. The Network's activities included: webinars, social events, and PhD gatherings. Plans were developed for a strong presence at the 2018 NZGS/IAG conference in Auckland. ECRN has a NZGS branch presence and was represented on the Executive early in the year by Tegan Baker and Andrew Neverman and later by Swati Shah and Roseanna Spiers.

New Zealand Board of Geography Teachers (NZBoGT)

The NZBoGT is a subcommittee of the Society. Its vision is to support the quality teaching and learning of geography in New Zealand secondary schools; raise the profile of geography for students through participation in NZBoGT competitions and events; and promote links between the secondary and tertiary sectors and wider within the geography community. The Board advises and consults with the Ministry of Education and New Zealand Qualifications Authority on matters of interest to New Zealand geography teachers and students. It also supports activities and professional development programmes for teachers and students at the local level through either Subject Associations or NZGS branches.

The NZBoGT continued to make a vitally important contribution to the Society and during 2017 was well represented on the Executive by Jane Foster, the Board's secretary, Dr Mike Taylor its pre-service

teacher education representative, and the Society's Tertiary Liaison to the NZBoGT, Professor Tony Binns.

Sue Lynch, who was the Chair of the NZBoGT during 2016, stepped down early from her role at the beginning of 2017, and Louise Richards, formerly Deputy Chair took over the role. The secondary school geography competitions continued to be important 2017. The Board also worked on updating a school membership list.

Executive

A number of Executive members were either confirmed in continuing roles or appointed as new members in 2017:

Dr Maria Borovnik was appointed as Secretary for a further term.

Co-opted Member Gail Adams-Hutcheson was appointed for one more year in her capacity of ECRN support.

Professor Warwick Murray, Victoria University of Wellington, was confirmed as incoming Vice President, to take up his role at the beginning of 2018.

Dr Ralf Ohlemüller, University of Otago, was confirmed as Society Treasurer.

All other members were confirmed as continuing.

All members of the Executive provided exceptional service and I am very grateful for the very significant contributions that they made during 2017. Special thanks go to Secretary Dr Maria Borovnik, Treasurer Dr David Hayward for the extra miles they had to travel during the year in support of the Society. A special mention also for Vice President Lynda Johnston and Immediate Past-President Ann Pomeroy for the help and support they gave me during my last year as President.

Emeritus Professor Harvey Perkins
President

REPORT OF THE SECRETARY FOR 2017

The Year

My usual tasks during 2017 were: organising Executive, Council, HoD and AGM meetings; liaising between President and Society, with the Executive, with NZBoGT, and the Early Career Researchers Network; keeping email lists, and branch details up to date; liaising with branch committees; dealing with awards nominations and awardees; responding to requests; and being available for communication between the NZGS and external Societies. - This report will summarise main activities and changes during 2017.

Executive

At the end of 2017, and after six years of engaged service, including regular productions of newsletters, Past President Dr Ann Pomeroy stepped down from the Executive committee. My sincere thanks to Ann for her excellent work, good humour and kind team spirit.

National Treasurer, David Hayward, also stepped down from his role at the end of 2017, after more than ten years of contributions to the Executive. I have very much enjoyed working with David and am thanking him for his excellent eye for detail and kind teamwork, which included preparing the Annual Reports, and supporting Council and annual general meetings.

The Chair of the Editorial Board and Managing Editor, Etienne Nel, has decided to step down during 2017 and will continue in a supporting role in 2018. Very many thanks to Etienne for his gentle and kind management of the journal.

The Executive welcomed the new Managing Editor, Juliana Mansvelt, and the new Chair of the Editorial Board, Nick Lewis.

The Executive also welcomed Deputy NZBoGT Chair, Louise Richards, and has appreciated Secretary NZBoGT, Jane Foster's continuing liaising and support to the Society.

Two new Postgraduate Co-Representatives had joined the Executive in 2017: Swati Shah and Roseanna Spiers.

Video Conference meetings

Zoom supported Video Conference Executive meetings have been made easy again by the eSocSci and Melanie Milicich, who has again helpfully liaised with me and the support IT to make these meetings possible. My warm gratitude goes to Melanie and the supporting technicians.

NZGS Newsletters

The Information Officer, Matthew Henry, started preparing a first newsletter at the end of 2017, which I supported.

NZGS Awards 2017

The following Geographers received premier awards in 2017: The **Distinguished New Zealand Geographer Award (and Medal)** was awarded to: Associate Professor Lex Chalmers (University of Waikato) and Professor Patrick A. Hesp (Flinders University). The **Distinguished Service Awards** was awarded to: Anna Susan Michelle Wilson (Wellington, East Girls College, NZBoGT).

The following **President's Awards** were presented:

- **Best Master's Thesis** to: Kirsten Anne-Marie Vavasour (University of Canterbury).

- **Best Doctoral Thesis** to: Dr Gillian Elliot (University of Otago), and to Dr Simon Vale (Victoria University of Wellington).
- **Emerging Researcher in Geography (in all educational settings)** to: Dr Kelly Dombroski (University of Canterbury).

AGM

The AGM was organised by Otago Branch and held at the University of Otago on 12th October 2017. Many thanks for hosting a lovely occasion.

Acknowledgements

Many thanks to Harvey Perkins for his vibrant contributions to the Society in his role as President; also many thanks to Lynda Johnston, whose motivation in her role of Vice President has been infectious. I also thank Treasurer David Hayward again for his kindness and collegiality, and Karen Fisher, whom I have enjoyed working with. Thanks also to the Information Officer, Matthew Henry for his prompt and kind collaboration; and to the Administrator, Toa Holani, who has continuously supported the Society and has forwarded questions and emails to me.

Maria Borovnik, 23 May 2018.

REPORT OF THE MEMBERSHIP OFFICER FOR 2017

General comments

In 2017, we moved to an online process for managing the membership. Emails were sent via the NZGS community email list and other local lists from late 2016 encouraging members to subscribe to the NZGS online. We did not carry any membership forward although profiles were created for the Life Fellows. Rates remained the same as in 2016 (see Table 1), with early bird extended to 1 May. Initially, there was a slow take-up from schools so David Hayward and Toa Holani organised for invoices to be sent to schools. This raised the number of schools subscribing, but numbers for 2017 were lower than in previous years.

- There are a number of benefits associated with moving to a web-based membership database. Where subscribers pay using PayPal or credit/debit card, payment is immediate and subscription status is automatically 'Active'. However, where subscribers generate an invoice to pay offline and status is 'Pending', financial records need to be reconciled with subscription information and status is manually updated to 'Active' when payments are received. This job was performed mostly by Toa.
- A single database that is accessible to both Toa and I is an improvement on the problem we experienced in 2016 when we were working off 2 separate Excel spreadsheets.
- The database has been set up to automatically generate emails for subscriptions and/or payment. These are sent to the membership@nzgs.co.nz and to the email address provided for the profile. However, some subscribers have said they did not receive confirmation.
- Reminder emails are set to be sent 10 days before subscription ends; 5 days before; and, 5 days after. There were some technical problems with subscription periods. When schools join, the subscription end date generated is 365 days after signing up. I manually updated these to end in late January/early February 2018 to coincide with when schools come back.

There were some early teething problems with the website so I fielded a number of inquiries regarding how to join, how to pay, what the emails meant, and so forth.

Subscriptions 2017

Subscriptions in 2017 were 203 (96 individuals and 103 schools). Table 2 provides a breakdown by membership category and branch. Membership in 2017 was significantly lower than in previous years (see Table 3).

Table 1: 2017 subscription types and rates

Membership type	Standard rates	Early-bird rates for payments by 1 April* – discounted by 20%
Life Members / Life Fellows	not applicable	
Fellows	150.00	120.00
Fellows – concessionary rate	75.00	60.00
Individual members	70.00	56.00
Individual members – concessionary rate	35.00	28.00
Schools	150.00 (\$130.43 excl GST)	120.00 (\$104.35 excl GST)
Schools – concessionary rate	75.00 (\$65.22 excl GST)	60.00

*Early bird extended to 1 May 2017.

Table 2: 2017 membership

NZGS Membership at:		23 March 2018
Member type	Count	
Individuals	96	
Schools	107	
Total	203	
Subscription type		
Life Fellows	14	
Fellows	19	
Fellow - early bird	10	
Fellow - early bird (concessionary)	2	
Fellow – standard	7	
Fellow - standard (concessionary)		
Member	77	
Member - early bird	31	
Member - early bird (concessionary)		
Member – standard	20	
Member - standard (concessionary)	26	
Schools	107	
School - early bird	44	
School – standard	39	
School-concessionary - early bird	24	
School-concessionary – standard		
Total	203	
Branches (individual members)		
Auckland	29	
Canterbury	14	
Manawatu	14	
Otago	12	
Waikato	10	
Wellington	7	
Overseas	2	
Unknown	8	
Total		

Table 3: Membership comparison: 2013-2017

NZGS Membership	2017	2016	2015	2014	2013
Member type					
Individuals	96	162	122	126	106
Schools	107	162	138	157	153
Total	203	324	256	283	259
Subscription type					
Life Fellows	14	14	14	14	14
Fellows	19	16	20	24	5
Fellow – early bird	10	13			
Fellow – early bird (concessionary)	2				
Fellow – standard	7	1			
Fellow – standard (concessionary)		2			
Individual members	77	132	82	83	86
Individual members plus NZ Geographer			24	31	36
Individual members plus NZ Geographer - concessionary rate			11	13	17
Individual members (no journal)			24	22	25
Individual members (no journal) - concessionary rate			23	17	8
<i>From 2016</i>					
Member – early bird	31	64			
Member – early bird (concessionary)		36			
Member – standard	20	20			
Member – standard (concessionary)	26	12			
Editorial Board (financial members from 2016)			5	5	
Schools	107	132	134	157	153
School – early bird	44	104			
School – standard	39	14	97	112	111
School – early bird (concessionary)	24	40			
School – standard (concessionary)		4	37	45	42
Total	203	324	256	283	259

Karen Fisher
Membership Officer
May 2018

REPORT OF THE TREASURER FOR 2017

I am pleased to present treasurer's report for the period 1 January – 31 December 2017 containing the following items:

1. Financial Performance 2017
2. Financial Position 2017

I have taken up the position of Treasurer on 1st January 2018. I would like to thank David Hayward, the previous treasurer for compiling the 2017 accounts on which this report is largely based.

Total assets of the Society at 31 Dec 2017 were \$150,027.15 down from \$153,656.18 on 31 Dec 2016. After a modest surplus in 2016 of \$368.82, there was a considerable deficit of \$8,931.55 in 2017.

The 2017 accounts are currently in the process of being reviewed by Audit Professionals, Dunedin, NZ. The auditor's report will be presented to the NZGS Executive at its November or December 2018 meeting.

Dr Ralf Ohlemüller, Treasurer NZGS

1. Statement of Financial Performance for 2017

NEW ZEALAND GEOGRAPHICAL SOCIETY INC

Statement of Financial Performance, 1 January - 31 December 2017

2016	Account	2017	Notes
\$	INCOME	\$	
22,700.96	Subscriptions	22,849.18	
860.24	Royalties	0.00	1
0.00	Sponsorship Journal	0.00	
0.00	Other NZGS sponsorship	425.00	
3,626.09	Maatangi whenua entry fees	4,456.53	2
121.74	Science Olympiad entry fees	113.04	3
0.00	BoGT Network advertising	0.00	
3,274.75	Interest on investments	3,447.89	4
974.35	Interest on bank accounts	406.01	5
54.00	Credit card fees on subscriptions		
0.00	Donations	100.00	
245.43	Overpayments	248.70	
500.00	Miscellaneous receipts	224.77	
32,357.56	Total Income	32,271.12	
	EXPENDITURE		
	Head Office Expenditures		
878.12	Rebates to branches	519.04	6
0.00	Cost of journals / Editorial Board	0.00	
0.00	Awards	0.00	
0.00	PG Network Conference Awards	0.00	
0.00	Research and Study Groups	242.54	
649.29	Web hosting	698.97	
	Web development	3,525.00	
4,272.17	Meetings & travel	5,819.32	7
1,123.48	Royal Society subscription	1,630.43	8
	Sponsorship of Royal Society project	1,000.00	
0.00	Head office: Stationery etc	0.00	
12,436.45	Staffing (incl PAYE)	12,650.12	9
1,250.00	Insurance	69.30	10
401.94	HO Bank fees	69.50	
	Credit card/Paypal fees	40.00	11
44.44	Charities Services annual fee	44.44	12

1,250.00	Accountancy & Audit	1,250.00	13
245.43	Refunds	0.00	
500.00	Miscellaneous payments	0.00	
<u>23,051.33</u>	<u>Subtotal - Head Office Expenditures</u>	<u>27,558.68</u>	
	NZ BoGT Expenditures		
0.00	Maatangi Whenua resources	0.00	
0.00	Journal article writing	0.00	
0.00	Conference fund	500.00	
2,000.00	Network Editor	2,000.00	14
0.00	Teacher awards	0.00	
0.00	Geography Awareness Week	1,005.22	
4,410.80	BoGT Meetings	3,642.71	15
0.00	Other meetings: PPTA, SONZ, etc	0.00	
0.00	Working group meetings	0.00	
1,423.04	Maatangi Whenua Comp	1,658.81	2
0.00	Photo Competition	450.00	
0.00	Science Olympiad - initial competition	0.00	
1,103.77	Science Olympiad - selection day	838.23	3
	Science Olympiad - Team Leader support	1,434.78	
	Special Project - Membership update	775.16	
	Annual membership mailout	339.10	
0.00	BoGT Stationery, postage, etc	0.00	
	BoGT bank fees	0.00	
0.00	SocCon Sponsorship	1,000.00	
0.00	Miscellaneous payments	0.00	
<u>8,937.61</u>	<u>Subtotal - NZ BoGT Expenditures</u>	<u>13,644.00</u>	
31,988.94	Total Expenditures	41,202.68	
368.62	Excess of Income over Expenditure	-8,931.55	

2. Statement of Financial Position for 2017

NEW ZEALAND GEOGRAPHICAL SOCIETY INC

Statement of Financial Position as at 31 December 2017

2016 ASSETS		2017		
\$		\$	\$	Notes
CURRENT ASSETS				
Bank Accounts				
1,309.69	BNZ Head Office Current Account	1,699.97		
7,372.09	BNZ NZBoGT Current Account	460.79		
32,116.07	BNZ Rapid Save	42,135.65		
	BNZ NZBoGT Olympiad	6,517.65		16
95,774.65	BNZ Term Investments	99,213.09		4
<u>136,572.50</u>	Total Bank Accounts	-	<u>150,027.15</u>	
Debtors				
45.60	Inland revenue (GST)	0.00		
17,038.08	Science Olympiad travel advance	0.00		
-	Unpaid Invoices	0.00		
17,083.68	Total Debtors		0.00	
153,656.18	Total Current Assets		150,027.15	
FIXED ASSETS				
0.00	Book Value of Fixed Assets	0.00		
0.00	Total Fixed Assets		0.00	
<u>153,656.18</u>	TOTAL ASSETS		<u>150,027.15</u>	
2016 LIABILITIES				
Current Liabilities		2017		
\$		\$	\$	Notes
-	Subscriptions in advance	1,727.10		
-	Inland revenue (GST)	66.92		
-	Unpresented cheques - HO account	0.00		
-	Unpresented cheques - NZ BoGT acc	0.00		
-	Total Current Liabilities		1,794.02	
Accumulated Funds from Undistributed Surpluses				
148,109.21	Opening Credit Bal. at beginning of Year	148,477.83		
368.62	Excess of Income over Expenditure	-8,931.55		
148,477.83	Total Accumulated Funds		139,546.28	
<u>148,477.83</u>	TOTAL LIABILITIES		<u>141,340.31</u>	

Notes to the NZGS Accounts for the year ended 31 December 2017

The figures given in the Statement of Financial Performance for 2017 combines the activities of both the Head Office and NZBoGT bank accounts. The figures are exclusive of GST. The following Notes relate to the Statements of Financial Performance and of Financial Position for 2017.

Notes

- 1 Royalties were received from Copyright Licensing Limited. This payment covered a backlog of royalties over preceding years and so was greater than expected. There were no royalties from Wiley- Blackwell since these are not provided for by the current contract for the publication of the New Zealand Geographer.
- 2 The Maatangi Whenua competition involves secondary school students throughout the country who compete in several regional competitions.
- 3 The NZ BoGT organises competitions to select team members for the annual, international Science Olympiad.
- 4 The Society has one term investment that matured on 19 October 2017. It was reinvested for 12 months.
- 5 The Society has a Rapid Saver account with BNZ. This pays a rate of interest slightly below that of term investments but requires a minimum monthly deposit. One hundred dollars is transferred each month from the Head Office account to ensure that the bonus interest rate is earned. In 2017, these monthly payments only commenced in May, hence the lower annual interest compared to 2016. The Rapid Saver account has provided flexibility when the need arises to draw upon funds - such as, for cash flow purposes or the annual advance we provide to the Science Olympiad team for their purchase of air travel and accommodation in ahead of fund-raising. The latter is re- paid to the Society.
- 6 Rebates to Branches are calculated at 15% of the ex-GST subscriptions of individual members who reside in the relevant region.
- 7 The expenses for meetings included the travel and venue expenses for the Council meeting and the travel expenses for Officers to attend the Annual General Meeting.
- 8 The NZGS is a Constituent Organisation of the Royal Society of New Zealand. The subscription is calculated as \$4 for each of the Society's number of individual, financial members, plus GST.
- 9 The Society employs one part- time administrator, and wages totalled \$12,436.45 in 2016. The apparent increase over 2015 is due to the timing of payments across the two periods and an increase in the administrator's wage approved by the Executive in September 2016.
- 10 The Society purchases Associations liability insurance. The premiums for 2017 were paid in 2018 and will show therefore show up in the 2018 accounts.
- 11 The Society stopped its credit card with WestPac in Feb 2017. The Society holds a Paypal account for which an annual fees is to be paid. This fee still needs to be added to the 2017 accounts but the treasurer was unable to do this at the time of writing of this report.
- 12 The Society is obliged to file its Annual Report with Charities Services and there is a filing fee for this.
- 13 The Society awards an honorarium to its Honorary Auditor at its AGM in September.
- 14 The NZ Board of Geography Teachers awards an honorarium of \$500 per issue to the editor of its Network magazine.
- 15 The NZ Board of Geography Teachers held its Annual General Meeting in April and the expenses are for the Board members' travel and the venue expenses.
- 16 The BNZ NZBoGT Olympiad account was set up to manage the financial transactions associated with the Geography Olympiad. It was not listed as a separate entity in the 2016 Financial Position Statement.